Update image to email signature (including link):

Outlook App instructions

Open Outlook

Click File

Click Options

Click Mail

Click Signatures

Click "image" icon (between Business Card and Link icon)

Insert image

To make the image "clickable":

Click on image

Click Existing File or webpage

Add this address in the Address bar: https://www.concretedegree.com/auction/

Click "OK"

Outlook Web instructions

Open Outlook

Click on the Settings icon at the top right

Enter "signature" in the Search Settings box

Select Email Signature

Below the display of your existing signature, click on the picture icon

Insert the image

To make the image "clickable":

Click on image, then click on the Link icon (far right, next to the three dots)

Enter the web address

Add this address in the Address bar: https://www.concretedegree.com/auction/

Click "Save"